

The Chair opened the meeting at 8.30am.

ATTENDANCE	
<p>Directors:</p> <p>Mike Berwick (Chair)</p> <p>Peter Rowles</p> <p>Cr Paul Gregory</p> <p>Bill Shannon</p> <p>Troy Wyles-Whelan</p> <p>Caroline Coppo (arrived 11.30am due to holdup on road due to bad road accident)</p> <p>Elsie Go-Sam</p> <p>John Pollock</p> <p>Ken Atkinson</p>	<p>Staff:</p> <p>Allan Dale, Chief Executive Officer</p> <p>Carole Sweatman, Business Manager</p> <p>John Reghenzani, Program Leader Sustainable Agriculture</p> <p>David Hinchley, Manager Community Engagement</p> <p>Colleen McIntosh, Program Support Officer</p> <p>Steve McDermott, Team Leader R W & E</p> <p>Lyle Johnson – Land Sea Mtg Coordinator</p> <p>Marin Haldane – Project Management Coordinator</p> <p>Fiona George – Business Supervisor</p> <p>Dave Carey – Reef Rescue Manager</p> <p>Other Attendees: Peter & Marilyn Wallace, Eliza Morta, Nick Heath, Piet Filet, John Rainbird, Ray Byrnes</p> <p>Apologies: Peter Valentine, Cr Jenny Jensen</p>
ACTIONS	
1 – Adopt Financial Reports – Closed Session	
<p>Motion: That the Board adopt the first quarter Financial Reports as presented.</p> <p>Moved: Bill Shannon Seconded: Ken Atkinson</p> <p>Carried Unanimously</p>	<p>Carole to send copy of Auditors Letter to Directors. Response Letter to be signed off by Directors in OOS or next Board Meeting</p>
OPEN SESSION	
2 – Traditional Owner Welcome to Country	
<p>Troy gave Traditional Owners welcome on behalf of Mr Ken Reys, Representative of Gimuy Yidinji Traditional Owners.</p> <p>Jeanette Singleton of Yirrganydji Traditional Owners could not attend</p>	
BUSINESS ITEMS	
3 – Declaration of Conflicts of Interest	

Mike Berwick – Credit Card application for the Chair – Agenda Item 17	
4 – Confirmation of Directors’ Meeting Minutes, Friday 29 August 2008	
<p>Motion: That the minutes of the Directors’ meeting held 29th August 2008 be confirmed as a true and correct record subject to any changes as recommended by the Directors.</p> <p>Adjust Page 5 Correct the wording on Board Policy & Procedures and Risk Management Strategy with regards to Directors who moved and seconded the motions Adjust Page 7 – Adjust motion seconded from Peter to Peter Valentine</p> <p>Moved: John Pollock Seconded: Paul Gregory Carried Unanimously</p>	
5 – Business Arising from Item 4	
Nil	
6 – Board Meeting Actions List	
That the Board meeting actions list be received as presented.	Mike still to do PD
7 – Correspondence	
<p>Motion: That the Board note incoming and outgoing correspondence as presented</p> <p>Moved: Mike Berwick Seconded: John Pollock Carried Unanimously</p>	
8 – Out of Session papers	
<p>Motion: That Out of Session papers 34, 35, 36 & 37 be noted</p> <p>Moved: Troy Wyles-Whelan Seconded: John Pollock Carried Unanimously</p>	
DISCUSSION ITEMS	ACTIONS
9 – Chair’s Report – Mike gave Chairs Report	<p>Allan to distribute State Roundtable paper to Directors</p> <p>Mike to send out Q & A for Senate Enquiry – Mike and Andrew Drysdale</p>

<p>9a - Steve Mc Dermott gave brief presentation to the Board on Terrain's 2025 submission to the second round of consultations.</p>	
<p>10 – Chief Executive Officer's Report</p>	
<p>Allan gave update including -</p> <ul style="list-style-type: none"> • Revised corporate communication arrangements • Budget reform nearing completion • Exploring 360 degree review • Reef Rescue Update • All Burdekin projects contracted • Towards a partnership with ACC • Involvement in Cairns Sustainability • Area Teams bedding down • Awaiting CFOC project announcements • New brokerage arrangements for DC • Bilateral negotiation process starting • Starting commercial work in setting State Mine rehabilitation standards • Seeking to influence Penny Wong's Office in relation to water and offsetting 	
<p>INFORMATION ITEMS</p>	<p>ACTIONS</p>
<p>11 – Sustainable Industries & Hinchinbrook Unit Update</p>	
<p>John Reghenzani gave Unit Update The update was noted</p>	
<p>12 – Business & Cassowary Coast Unit Update</p>	
<p>Due to time constraints this session was held over to the next meeting</p>	
<p>13 – Biodiversity, Water & Cairns Update</p>	
<p>Allan Dale gave Unit Update The Update was noted</p>	
<p>14 – Community Engagement & Tablelands Unit Update</p>	
<p>David Hinchley gave Unit Update The Update was noted</p>	

DECISION ITEMS	ACTIONS
<p>15 – Environment Off Set Policy</p> <p>Motion: That the Board adopt environment off set policy and best practices guidelines and make it available for public circulation, including posting it on the Terrain Web Site and distributing copies to our key partners.</p> <p>Moved: John Pollock Seconded: Peter Rowles</p> <p>Carried Unanimously</p>	
<p>16 – TOAC – Director – Other (Indigenous Women’s Business)</p> <p>Indigenous Women’s representatives met with Colleen McIntosh and Carole Sweatman at their request to put forward their position.</p> <p>Caroline Coppo was not able to attend this meeting and was late arriving to the Board Meeting due to a delay on the highway because of a road accident. Carole spoke on their behalf.</p> <p>Motion: That the Board approve the appointment of Director – Other (Indigenous Women’s Business) for the period to November 2010 and give consideration to a constitutional change at 2009 AGM to specifically include Director – Indigenous (Women’s Business) and Director – Indigenous (Men’s Business)</p> <p>Moved: Mike Berwick Seconded: John Pollock</p> <p>Carried Unanimously</p>	
<p>17 – Provision for Corporate Credit Card for the Chairperson</p> <p>Motion: That the Board approve the supply of a Corporate Credit Card to the Chair,</p> <p>Moved: John Pollock Seconded: Paul Gregory</p> <p>Carried Unanimously</p>	
<p>18 – Application by Satori Resorts Ella Bay Pty Ltd and Innisfail Banana Growers Assoc Inc. to become a Member</p> <p>Special Resolution: That Innisfail Banana growers be admitted as Ordinary members and review policy towards membership and delay decision on membership for Satori Resorts Ella Bay Pty Ltd while membership criteria is reviewed.</p> <p>Moved: Mike Berwick Seconded: Ken Atkinson</p> <p>Carried Unanimously</p>	<p>Carole to implement review of Membership Criteria. To be sent to Directors for decision by Out of Session Paper</p>

19 – Next Meeting Dates	
<p>Motion: That the Board approve the 2009 Terrain Board Meeting Schedule</p> <p>Moved: John Pollock Seconded: Paul Gregory</p> <p>Carried Unanimously</p>	
INFORMATION ITEMS:	
20 – Presentation by John Rainbird from GBRMPA	
<p>John gave a presentation on The Future of FNQ – or is there a better way forward.</p> <p>The presentation was noted.</p>	
21 – Presentation by Nick Heath from WWF	
<p>Nick introduced himself and his role at WWF regarding the future of the Great Barrier Reef.</p> <p>The Presentation was noted.</p>	
22- Pre AGM Meeting and Lunch	
<p>Process for AGM discussed over lunch with the Board</p>	

These Minutes confirmed as a true and correct record at the Directors' Meeting held 28th November 2008.

Signed _____
Mr Mike Berwick, Chair Terrain NRM