

The Chair opened the meeting at 8.30am.

<b>ATTENDANCE</b>	
<p><b>Directors:</b></p> <p>Mike Berwick (Chair)</p> <p>Peter Valentine</p> <p>Peter Rowles</p> <p>Cr Paul Gregory</p> <p>Bill Shannon</p> <p>Troy Wyles-Whelan</p> <p>Caroline Coppo</p> <p>Elsie Go-Sam</p> <p>John Pollock</p> <p>Ken Atkinson</p> <p><b>Other Attendees:</b></p> <p><b>Apologies:</b></p>	<p><b>Staff:</b></p> <p>Allan Dale, Chief Executive Officer</p> <p>Carole Sweatman, Business Manager</p> <p>Kath Shurcliff, Manager Planning Systems</p> <p>John Reghenzani, Program Leader Sustainable Agriculture</p> <p>David Hinchley, Manager Community Engagement</p> <p>Colleen McIntosh, Program Support Officer</p> <p>Lyle Johnson, NRM Coordinator Indigenous</p> <p>Daniela Gambotto, Local Govt. NRM Planner</p>
	<b>ACTIONS</b>
<b>1 – Adopt Financial Reports</b>	
<p><b>Moved: Bill Shannon Seconded: Peter Rowles</b></p> <p>That the Draft Financial Reports be adopted as presented.</p> <p><b>Carried Unanimously</b></p>	
<b>OPEN SESSION</b>	
<b>BUSINESS ITEMS</b>	<b>ACTIONS</b>
<b>2 – Declaration of Conflicts of Interest</b>	
Nil	
<b>3 – Confirmation of Directors’ Meeting Minutes, 27<sup>th</sup> June 2008</b>	
<p><b>Moved: Paul Gregory Seconded: Bill Shannon</b></p> <p>That the minutes of the Directors’ meeting held 27<sup>th</sup> June 2008 be confirmed as a true and correct record subject to any changes as recommended by the Directors.</p> <p><b>Carried Unanimously</b></p>	
<b>4 – Business Arising from Item 3</b>	
Nil	

<b>5 – Board Meeting Actions List</b>	
<p><b>Moved: John Pollock Seconded: Caroline Coppo</b></p> <p>That the Board meeting actions list be received as presented.</p> <p><b>Carried Unanimously</b></p>	Feb # 9 to go to Out of session Paper
<b>6 – Correspondence</b>	
<p><b>Moved: Paul Gregory Seconded: Peter Rowles</b></p> <p>It was resolved to note incoming and outgoing correspondence as presented</p>	
<b>7 – Out of Session papers</b>	
<p><b>Moved: Ken Atkinson Seconded: John Pollock</b></p> <p>That Out of Session papers 32 &amp; 33 be noted with amendments as discussed</p> <p><b>Carried Unanimously</b></p>	
<b>DISCUSSION ITEMS</b>	<b>ACTIONS</b>
<b>8 – Traditional Owner Welcome to Country</b>	
Mr Dean Purcell, Representative of Ma:Mu Aboriginal Corporation conducted the official Welcome to Country	
<b>9 – Chair’s Report</b>	
<p>Mike gave update including -</p> <ul style="list-style-type: none"> <li>• Discussions with the state about a Qld NRM Framework</li> <li>• The \$25 m AG call for bids and the letters from Qld (1500 bids?)</li> <li>• The PM meeting and the upcoming meeting with Bourke and Garret – positive off the cuff response to paper across all sectors and states but upset some Canberra bureaucrats. Still waiting for official state and sector responses</li> <li>• The National NRM Working Group meeting – the AG briefing and national targets for bidding</li> <li>• Qld peak body roundtable</li> <li>• Australian peak body roundtable – immediate agreement on need to integrate across CfoC, Water, Climate, Drought and related programmes – first draft communiqué came this week</li> <li>• LGAQ/Qld RB partnership re Coastal Management plan for Qld</li> </ul>	

<ul style="list-style-type: none"> <li>• Reef Rescue – still quoted as by Feds as ideal model</li> <li>• National Local Government Environment Conference</li> <li>• JSC and the bilateral – our input??</li> <li>• Conservation sector perspective – WWF/ ACF and biodiversity planning (Paul Sattler)</li> <li>• The Wentworth Group partnership and liaison - national environmental accounts</li> </ul> <p>Coming up/where to next/discussion ???</p> <ul style="list-style-type: none"> <li>• Anna Bligh meeting – what package do John Cherry and I take to the Premier on behalf or Reef Rescue (and broader partnership)</li> <li>• The proposition to the PM – should this be our longer term objective and we try to make CfoC work as best as possible in the meantime</li> <li>• The bilateral process – the points we raised at JSC in Emerald</li> <li>• LGAQ coastal planning partnership</li> <li>• Other partnerships/liaisons eg Wentworth Group of Scientists</li> <li>• The state position – bilateral and longer term (Canberra seems to be acting in isolation of states as well as RBs)</li> </ul>	
<p><b>10 – Chief Executive Officer’s Report</b></p>	
<p>Allan gave update including -</p> <ul style="list-style-type: none"> <li>• Governance - Appointment of Business Manager, Budget risk associated with admin overheads, Core funding now secure for balance of Caring for our Country</li> <li>• TRIS now fully operational, Strategic CFOC applications completed, Release of Tully WQIP and new contracts, Implementing the TOAC Review, Successful NLP projects</li> <li>• Future Directions – Reef Rescue Package Update, Current State Bilateral Negotiations, Negotiations re the Future of CFOC, Towards a Partnership with ARC, FNQ2025 Submission and Strategy</li> <li>• Terrain Long Term Corporate Directions</li> <li>• Core Business – Terrain’s Investment in the Regional NRM Planning and Management System</li> </ul>	



<b>OPERATIONAL REPORTS from PROGRAM UNITS</b>	
<b>16 – Sustainable Industries Unit Update</b>	
John Reghenzani gave Sustainable Industries Unit Update The update was noted	Kristjan Sorensen to present to next Board Meeting on the Best practices guide
<b>17 – Planning Systems Update</b>	
Kath Shurcliff gave Planning Systems Update The update was noted	
<b>18 – Community Engagement Unit Update</b>	
David Hinchley gave Community Engagement Update The update was noted Peter Valentine reported that Masters Program was up and running with first students on board	
<b>19- Business Unit Update</b>	
Carole Sweatman to present Business Unit Update Due to the short time Carole has been in the position of Business Manger no report was given to allow her more time. Carole will report to next Board meeting	
<b>20 – Corporate Plan/Plan on a page/ Business Plan</b>	
<b>Moved: Paul Gregory Seconded: Bill Shannon</b> That the Board approves the corporate plan on a page with a number of revisions. See attached final plan. <b>Carried Unanimously</b>	
<b>21 – Reef Rescue Package</b>	
John and Allan provided an update on the Reef Rescue Package. John to present plan at future Board Meeting	
<b>INFORMATION ITEMS</b>	
<b>22 – Towards an Area-Based approach to Terrain – CLOSED</b>	

**Minutes**  
**Meeting of Directors**  
**Friday 29<sup>th</sup> August & Saturday 30<sup>th</sup> August, 2008**  
**Canegrowers Boardroom, 88 Rankin Street, Innisfail**

<b>SESSION</b>	
<p>Allan gave update on Proposed Area Based Structure for Terrain developed with potential position/person alignment. Structure sets out expectations and purposes of Board/Managers/ Leaders and Teams</p> <p>The Update was noted.</p>	<p>Carole to supply Organisation Chart to send to Directors</p>
<b>23 – Organisational Review : CLOSED SESSION</b>	
<p>It was decided that with the appointment of new Business Manager, Carole and appointment of Dave Carey, an official Organisational Review is not required. The Chair commented that with two new senior staff in Terrain he felt comfortable that their input/overview would assist with organisational improvement on the key issues as previously discussed.</p>	
<b>24 – Next Meeting Date</b>	
<p>That the next Board meeting be held on morning of Friday 28<sup>th</sup> November and Saturday 29<sup>th</sup> November in Cairns in conjunction with AGM</p> <p>May need teleconference to sign off on papers and plan for AGM</p>	
<b>25 – Expenses : CLOSED SESSION</b>	
<p><b>Moved:</b> Mike Berwick <b>Seconded:</b> Peter Valentine</p> <p>That the Business Manager review and finalise the expense claims with individuals and pay amounts at a time convenient to Terrain.</p> <p>Payments to Chris Gloor will be to cover airfares only.</p> <p>The Board Policy will be enforced.</p> <p>Amend the policy so that claims are made with three months and within the financial year.</p> <p><b>Carried Unanimously</b></p>	<p>Business Manager to follow up individual claims to confirm actual payment for Caroline and Rowena</p>

These Minutes confirmed as a true and correct record at the Directors' Meeting held 29<sup>th</sup> August 2008.

Signed \_\_\_\_\_  
Mr Mike Berwick, Chair Terrain NRM