

The Chair opened the meeting at 8.35 am.

ATTENDANCE

Directors:

Mike Berwick (Chair)
Peter Rowles
Troy Wyles-Whelan
Bill Shannon
Paul Gregory
Ken Atkinson
John Pollock
Elsie Go-Sam
Peter Valentine

Staff:

Allan Dale, Chief Executive Officer
Carole Sweatman, Business Manager
John Reghenzani, Manager Sust Ind & Hinchinbrook
Colleen McIntosh, Program Support Officer
Richard Giuliany, Team Leader – Corp Services
Evelyne Lewiston, Corporate Comms
Caroline Coppo, Team Leader, Hinchinbrook

Other Attendees: -

Raymond De Lai, Gareck Packer, Dr Cameron Holley, Mike Sefton,

Apologies:

	ACTIONS
1 – Adopt Financial Reports – Closed Session	
<p>Motion: 1. That the Board adopt the Financial Reports as presented.</p> <p>Moved: Bill Shannon Seconded: John Pollock</p> <p>Carried Unanimously</p>	
1a – Change to financial delegations	
<p>Motion: That the proposed amendments to the Financial Delegations as shown in Attachment B be approved by the Board to replace the relevant section in existing Staff and Board Policies</p> <p>Moved: Paul Gregory Seconded: Bill Shannon</p> <p>Carried Unanimously</p>	
1b – Terms of Reference for Audit Committee of Board	
<p>Motion:</p> <p>1. That the Board adopt the Terms of Reference for the Finance, Audit and Risk committee as provided in Attachment A, with one amendment to the duties for External Auditors, that the Committee shall negotiate (not endorse) the program of the external auditor.</p> <p>John Pollock suggested change of name to Finance Audit & Risk Management Committee. Allan Dale suggested advertise for EOI for external person.</p>	

<p>2. That the Board approve the membership composition of the Finance, Audit and Risk Management Committee as Company Secretary, Director, External member and Terrain Business Manager (or delegate)</p> <p>3. That the Board approve the proposed remuneration of \$300 per day for the Board Member and external member.</p> <p>4. That the Board nominate the Director to be appointed to the Committee.</p> <p>Bill Shannon nominated to act as Company Secretary, Peter Rowles nominated as Director for Audit committee</p> <p>5. That the Committee be endorsed to seek the external member as part of its first meeting agenda.</p> <p>Moved: John Pollock Seconded: Mike Berwick</p> <p>Carried Unanimously</p>	
<p>1c – Policy on Special Assignment Fees</p>	
<p>Motion:</p> <p>1. That the Board adopt the proposed process for administration of Special Assignment Fees</p> <p>2. That the Board develop guidelines for distribution of Special Assignment Fees once budget information is available and that this should acknowledge Director's roles within project costs.</p> <p>Project based budget allocation for directors to be developed</p> <p>Moved: John Pollock Seconded: Peter Valentine</p> <p>Carried Unanimously</p>	
<p>OPEN SESSION</p>	<p>ACTIONS</p>
<p>2 – Traditional Owner Welcome to Country</p>	
<p>Bill Morganson Representative of Warrgamaygan Traditional Owners welcomed the Board to Warrgamaygan Country.</p>	
<p>BUSINESS ITEMS</p>	<p>ACTIONS</p>
<p>3 – Declaration of Conflicts of Interest</p>	
<p>Paul Gregory declared conflict with presentation in Mulgrave Aquifer by Bruce Corcoran. The Board recognise Paul can contribute to the discussion on Item 17.</p> <p>Mulgrave Landcare has been advised of factual errors in their report.</p> <p>The Board will invite Cairns Water to present at the next Board Meeting</p>	
<p>4 – Confirmation of Directors' Meeting Minutes, 28th & 29th February 2009</p>	
<p>Motion: That the minutes of the Directors' meeting held 29th February 2009 & 29th February 2009 be confirmed as a true and correct record subject to any changes as recommended by the Directors.</p> <p>Peter Valentine to be noted as attending</p>	

Moved: Peter Valentine Seconded: Paul Gregory Carried Unanimously	
5 – Business Arising from Item 4	
Nil	
6 – Board Meeting Actions List	
Motion: That the Board meeting actions list be received as presented.	
7 – Correspondence	
Motion: That the Board note incoming and outgoing correspondence as presented	
8 – Out of Session papers	
Motion: That Out of Session paper No 40 be noted	
DISCUSSION ITEMS	ACTIONS
9 – Chair’s Report – Mike gave Chairs Report	
10 – Chief Executive Officer’s Report	<p>Sheriden Morris to present to next Board Meeting in Herberton</p> <p>Staff Action Planning Meeting to be held.</p> <p>Paul Gregory advised may be opportunity to utilise facility at Cairns Colonial club on 21/22/23 October which is not being used by Council and will go to waste if not used.</p>
<p>Allan gave update including -</p> <p>Policy and Funding Features:</p> <ul style="list-style-type: none"> • Degree Celsius Audit progressing well • RIS negotiations painful but progressing well • State remains uncertain of full investment • Response to Vegetation Moratorium • CFoC bids currently being assessed • Jenny Quealy proposal for initial discussion • State shift in attitude to NRM Plan • Knowledge Management Steering Committee • Allan joins RRRC Board <p>Regional Delivery:</p>	

<ul style="list-style-type: none"> • Area Teams progressing well and show investment promise • Over-subscribed on Reef Rescue and Evaluation complete • RIS and other delivery contracts generally on track • Potential for greater WTMA partnership • Way forward on River Trust reform? • Policy issues emerging from Behana Creek <p>Organisation Governance:</p> <ul style="list-style-type: none"> • Update on SISP processes • Planning for 360 Degree Review • Update on corporate and business planning cycle • Stage 1 budget reforms in place • New communications arrangements <p>General Budget Decisions:</p> <ul style="list-style-type: none"> • 2008/2009 Budget expenditure on track but have requested capacity to roll over funds to maintain cash flow • Only significant budget risk will emerge from State failure to fund a \$750 000 minimum and hard line position re “partnerships funding” under Reef Rescue • Expected Reef Rescue income is likely to be \$6 million • Best guess at CFOC competitive would be \$2 million • Employment funding options may present opportunities. 	
DISCUSSION ITEM	ACTIONS
11 – HRIC Update	
Raymond De Lai and Gareck Packer gave presentation on HRIC Update	
12 – Reef Rescue	
John Reghenzani gave update on Reef Rescue	
13 – Commencement of 360 degree review	
Carole Sweatman gave update to the Board	
INFORMATION/DISCUSSION ITEM	
14 – Updated Corporate Plan on a Page and Business Plan	
<p>Carole gave update to the Board.</p> <p>John Pollock suggested Corporate Plan on a Page be a regular Board Meeting Agenda Item and any current issues arising between Board Meetings be taken into account for our Plan. He also suggested that we adopt the plan in the current format.</p> <p>The Board agreed to accept Corporate Plan on a Page as presented.</p> <p>Moved: John Pollock Seconded: Bill Shannon</p> <p>Carried Unanimously</p>	<p>Final Corporate Plan on a page to go out to Members</p>

WORKSHOP	ACTIONS
15 –CORPORATE COMMUNICATIONS PLAN WORKSHOP	
Evelyne Lewiston facilitated a workshop session with the Board to seek critical input to the development of the Communication Plan.	
INFORMTION ITEMS	
16 – ANU presentation	
Dr Cameron Holley from the Australian National University gave a presentation on a research project he is conducting with Professor Neil Gunningham on Collaborative Environmental Governance between 2008-2010. The presentation outlined the project's aims, its theoretical and evaluative framework and how the partnership/co-research will work with Terrain NRM.	
17 – Mulgrave Landcare presentation on Aquifer	
Bruce Corcoran gave a presentation to the Board on the issue of Mulgrave Landcare opposing the development of the Mulgrave Aquifer as a new water source for Cairns until investigative science and legislative regulation are both strong enough for there to be no risk of adverse impact on both the ground and surface water systems with all their biodiversity, of the Mulgrave Catchment	Cairns Water to present to next Board Meeting
18 – Presentation – HCPSL harvesting tracking and yield monitors	
Mike Sefton gave a presentation to the Board	
DECISION ITEM	
19– Next Meeting Date/ Other Business	
That the next Board meeting be held on Friday 28 th August and Saturday 29 th August 2009 at Herberton	
The Chair declared the Meeting closed at 5.10pm	
Written Update by John Reghenzani – Sustainable Industries Unit and Hinchinbrook Area was included in the Board papers.	

These Minutes confirmed as a true and correct record at the Directors' Meeting held 29th May 2009

Signed _____
Mr Mike Berwick, Chair Terrain NRM