

**FNQ NRM Ltd Directors Meeting**  
**8 October 2004, 9:00AM**  
45 Rankin St, Innisfail  
**Ratified Minutes**

**Present**

Mike Berwick	Chair
Bill Shannon	Industry
Ken Atkinson	Dry Tropics
Cr Ray Byrnes	Local Government
Caroline Coppo	Community and Catchment
Chris Gloor	Coastal and Marine
Troy Wyles-Whelan	Traditional Owners
Peter Valentine	World Heritage
Elsie Go-Sam	Indigenous Support Member

**Staff and Advisors**

Brad Dorrington	Executive Officer FNQ NRM Ltd
Leanne Materman	Client Services Officer FNQ NRM Ltd
Lyle Johnson	Indigenous Coordinator FNQ NRM Ltd
Geoff Dyne	Australian Government

**Apologies**

Peter Stanton	Conservation
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**Presenters/Guests**

Allison Halliday	Aboriginal Rainforest Council
Michelle Cochrane	Aboriginal Rainforest Council
Joe Crawford	Landcare

**1. Welcome and Apologies**

**1.1** Welcome Elsie Go-Sam Indigenous Support Member

The meeting was declared open by Cr Mike Berwick who welcomed Mrs Elsie Go-Sam to the meeting.

**2. Confirmation of Previous Minutes – 27 August 2004**

- *Resolution:* The minutes of 27 August were adopted as presented.

**3. Business Arising**

**3.1 NLP – Composite Regional Bid**

Noting Only

**3.2 Further Business Arising**

There was no further business was noted.

**4. Correspondence**

**4.1 Significant Correspondence**

Letter drafted in response to Mulgrave Landcare and Catchment Group correspondence dated 21<sup>st</sup> August 2004 (Appendix 3).

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Revisions recommended:

- Remove second paragraph (largely irrelevant to external stakeholders) and revise.
- Amend paragraph four - equivalent to 8.2 full time.

**4.2 Media Report**

Endorsed

**5. Financial Committee Report**

**5.1 July 2004 Financial Statement**

- *Resolution:* July 2004 financial Statement adopted as presented.

**5.2 August 2004 Financial Statement**

- *Resolution:* August 2004 Financial Statement adopted as presented.

**6. Constitution Committee Report**

**6.1 Membership Body Formation**

- *Resolution:* That groups with less than ten members be presented to the Executive Officer for consideration and a recommendation provided to the Board.

**6.2 Annual General Meeting Arrangements**

- *Resolution:* The draft Annual Report is approved for distribution to the members.
- *Resolution:* That the Board makes an offer to nominate members of the interim Independent Selection Panel for the SISP, prior to dissolving the Independent Selection Panel.
- *Resolution:* That all nominations must be accompanied by a written or verbal resume.
- *Resolution:* The relevant section (clause 20) of the Constitution be added to the Notice of Meeting.
- *Resolution:* The constitution be placed on to the Company's web site.
- *Resolution:* The Directors' report is adopted as tabled.
- *Resolution:* The Directors' Declaration with regards to the audited financial statement for the period from 12 September 2003 until 30 June 2003 is adopted.

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- *Resolution:* Add to notice of meeting that the Board nominates all interim SISP members.

**7. Plan Committee Report**

**7.1 Regional Investment Strategy**

- *Resolution:* That a letter be written to the JSC and RGC to ask that RIS publications in Queensland be made public.

**7.2 Draft Aboriginal Plan**

There was discussion that the Aboriginal Plan is wider in its scope than NRM issues. In addition, it was noted that the Aboriginal Plan was still undergoing consultation with the region's Traditional Owners. Noting.

**7.3 Capacity Building Report**

The Board expressed concern about how this report may be interpreted. Caroline Coppo and Peter Valentine are to develop a preface for this report. The document is to be signed off by the Board once the preface is finalised.

- *Resolution:* That the document is made available in print following final approval of the preface.

**8. Executive Officer's Report**

**8.1 Operations Report**

**8.2 RGC Meeting Report**

**8.3 Landcare Conference Report – Joe Crawford**

**9. General Business**

**9.1 Agricultural Industry Sub-Committee**

- *Resolution:* That Directors consider the industry submission and determine a preferred model.
- *Resolution:* That the preferred model is presented to the Board for endorsement.
- *Resolution:* A letter of response to be written with regards to groups that have been left out and other suggestions.

Clarification is required in regards to out of pocket expenses not being paid for those on a salary.

**9.2 WTRIC Proposal**

- *Resolution:* That the data management strategy as outlined is endorsed.

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- *Resolution:* That the approach to engaging Local Governments as outlined is endorsed.

**9.3 National Biodiversity Network Report**

- *Resolution:* A copy of the Biodiversity Condition Report and draft Plan be sent and ask for any further comments.

**9.4 Science Coordinator Position**

- *Resolution:* The draft position profile and the creation of a science coordinator position is endorsed.

**9.5 Assignment Fees for Consideration**

- *Resolution:* That the Special Assignment Fees for Troy Wyles-Whelan and Chris Gloor are adopted.
- *Resolution:* That assignment fees, that cannot be tabled until the next meeting, are considered by the Executive Officer for endorsement by the Board.
- *Resolution:* That guidelines are developed for the Executive Officer to consider Special Assignment Fees.
- *Resolution:* That a report is presented to the Board when special assignment fees are paid by the Board.

**9.6 Further Business**

**9.6.1 K-12 Program**

Chris circulated information from BioTrack in regards to the K-12 program.

Ken Atkinson suggested that a sub-committee be formed to seek sponsorship from businesses.

- *Resolution:* That Chris Gloor, Bill Shannon and Ken Atkinson form a fundraising sub-committee

**9.6.2 GGAP Project**

Executive Officer is to seek further information and to report back to the Board.

**10. Aboriginal Rainforest Council (ARC) Presentation**

**10.1 Traditional Owner Working Group**

- *Resolution:* That the TOWG is formed as a sub-committee of the FNQ NRM Ltd Board.

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- *Action:* Brad to circulate draft MOU to all directors.
- *Resolution:* Troy to represent the Board as Chair, with support from Elsie and other Company Directors to share representation at meetings.

**10.2 Memorandum of Understanding with ARC**

- *Resolution:* That the Traditional Owner Working Group, when formed, is delegated the task of preparing a draft MOU for consideration by FNQ NRM Ltd and ARC.

**11 Future Activities**

**11.1 Joint Steering Committee Visit**

**11.2 North Queensland River Trusts' Association Conference**

Bill Shannon noted that he was to attend.

**11.3 Next Directors Meeting Date**

- *Resolution:* That the next Directors meeting be held 13 November 2004, subject to confirmation with other Board members.
- *Resolution:* That the Board meeting following be held 9.30am 17 December 2004, Innisfail.

**12. Close**

The meeting was closed at 4.21pm.