

**FNQ NRM Ltd Directors Meeting**  
**16 February 2004, 9:25 AM – 6:35 PM**  
Innisfail Office, 45 Rankin St, Innisfail  
**Ratified Minutes**

**Present**

Cr Mike Berwick	Chair
Bill Shannon	Industry
Caroline Coppo	Community / Catchment
Chris Gloor	Coastal & Marine
Troy Wyles-Whelan	Traditional Owners
Ken Atkinson	Upper Herbert
Cr Ray Byrnes	Local Government

**Staff & Advisors**

Brad Dorrington	Executive Officer, FNQ NRM Ltd
Professor Geoff McDonald	CSIRO, NRM Plan Team Leader
Bill Kennedy	Department of Natural Resources & Mines (NR&M)
Vince Vandeleur	Vandeleur & Todd, Solicitors

**Guests**

Russel Fry	Chair, North Johnstone & Lake Eacham Landcare
Russel Molloy	North Johnstone & Lake Eacham Landcare

**Apologies**

Peter Stanton	Conservation
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**1. Welcome & Apologies**

Cr Mike Berwick declared this Director's Meeting open at 9:25 AM, and noted that as Professor Geoff McDonald is present his presentation and discussion regarding the NRM Plan will be brought forward on the Agenda.

**2. Confirmation of Minutes**

Directors Meeting held 23 January 2004.

Resolution 1: That the draft minutes of the Directors Meeting held 23 January 2004 are ratified with the following amendments:

- Item 5.1, page 4, last paragraph: Change "large" to "more condensed".
- Item 7.1, page 7, Resolution 19: Change reference from "Resolution 14" to "Resolution 16".
- Item 7.1, page 7: Add the resolution "That Chris Gloor is appointed to the Constitution Committee."

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**3. Business arising from Minutes**

**3.1 Tropical Futures CRC Proposal**

Resolution 2: That FNQ NRM Ltd will make a formal commitment as a partner in the Tropical Forrest Futures CRC for 7 years, including an annual contribution of \$100,000 per year. This commitment is to be subject to adequate ongoing government funding, and acceptance of an agreement between the parties specifying their respective roles and responsibilities.

**3.2 IFA Extension Funding Proposal**

Resolution 3: That the Wet Tropics IFA Extension Funding Proposal is endorsed for submission, including exemptions and/or discounts of the management fee as per the table in Appendix 2.

**3.3 NLP (Landcare) Funding Proposals**

Resolution 4: That the Board ratifies the final NLP proposal as submitted, however it will be re-examined after JSC deliberation for possible modifications.

**3.4 Response to “Queensland Biodiversity Policy Framework”**

Resolution 5: That a letter encapsulating Peter Stanton’s comments is forwarded to EPA.

**3.5 Further Business Arising**

None noted.

**4. Correspondence Report**

Resolution 6: That the Correspondence Report is accepted as presented.

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**5. Finance Committee Report**

**5.1 Financial Statement**

Resolution 7: That the Financial Statement is accepted as presented, with the Budget Analysis Report to include a percentage spent column in future statements.

**6 Constitution Committee Report**

**6.1 Draft Constitution**

Resolution 8: That the Constitution Committee will develop a further draft of the Constitution assisted by Vince Vandeleur. The draft will account for comments from all Directors, and be brought forward to the Board for consideration when completed.

**6.2 The Membership Body**

Resolution 9: That the Constitution will define the rights and obligations of the Membership Body, including:

- Appointment of the Independent Selection Committee;
- Bringing business forward to meetings of the Board;
- Reference Group for the Board;
- Receipt of Board Meeting Agendas in advance;
- Receipt of Board Meeting ratified minutes;
- Attend Board Meetings with observer status;
- Other matters as identified.

Resolution 10: That the Board endorses the “Capacity Building, Institutional Change, Community Engagement and Membership” paper as provided by Chris Gloor.

**7. Plan Committee Report**

Resolution 11: That the NRM Plan, when finalised, will include a formalised annual review process.

Resolution 12: That government actions will be identified as a priority and communicated / negotiated with the various agencies.

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**7.1 Plan Consultation / Local Government Election Conflicts**

Noted.

**7.2 Plan Community Participation and Communication Strategy**

Resolution 13: That version 4 of the Plan Community Participation and Communication Strategy is endorsed as presented.

**7.3 Plan Roadshow**

Noted.

**7.4 Investment Strategy**

Noted.

**7.5 Launch of the NRM Plan Community Engagement Process**

Resolution 14: That the public release of the Plan will be deferred until the formal consultation process commences.

**8. Executive Officer's Report**

**8.1 Community Engagement**

Resolution 15: That the Board will work cooperatively with Russell Fry, as the Wet Tropics representative on the Board of Queensland Water and Land Carers, in engaging Landcare and other grass roots community groups.

**8.2 Board / Staff Interaction**

Noted.

**9. General Business**

**9.1 Vehicle Fleet Lease**

Resolution 16: That the 1 and 2 year terms of the proposed vehicle fleet lease are endorsed.

Resolution 17: That any vehicles that could be perceived as luxury or excessive are not included in the fleet.

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**9.2 RGC / QFF Policy Partnership Workshop**

Resolution 18: That the Board should encourage the RGC to also form a policy partnership with a conservation group such as Queensland Conservation Council.

**9.4 Other Business**

Resolution 19: That telephone charges incurred undertaking Company business are a reimbursable expense for Directors. This is to be facilitated by submitting private telephone accounts, with appropriate charges marked, for reimbursement via the payroll system.

**9.3 Board Vacancy**

Resolution 20: That Bill Kennedy be requested to reconvene the Independent Selection Committee to fill this vacancy, and provide a draft Terms of Reference for consideration.

**10 Presentations**

**10.1 The development of a scheduling tool for nitrogen fertiliser application**

Russell Fry and Russell Molloy joined the meeting at 3:30 PM and gave a presentation regarding a current project that is developing a tool to assist farmers in reducing nitrogen fertiliser usage. Cr Mike Berwick thanked Russell Fry and Russell Molloy for their presentation. They left the meeting at 4:20 PM.

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**11. Future Activities**

**11.1 Schedule of upcoming Board Meetings**

Resolution 21: Scheduled Board Meetings for the immediate future are:

<b>Date</b>	<b>Venue</b>
Tuesday 2 March	Innisfail Office
Thursday 1 April	Mossman, DSC Boardroom
Friday 16 April	Innisfail Office
Wed 5 – Thur 6 May	Ingham, venue TBA
Friday 2 July	Innisfail Office

**11.2 Regional Groups Collective Meeting – 18 to 20 February 2004, Brisbane**

Noted.

**11.3 Regional Coordination Group Meeting - 13 February, Cairns**

Noted.

**11.4 Far North Qld Pest Advisory Forum – 1 March 2004, Innisfail**

Noted.

**11.5 GBRMPA Water Quality Conference – 9 to 11 March, Townsville**

Noted.

**11.6 GBRMPA WRAC – 12 March, Townsville.**

Noted.

**12 Close**

The meeting was closed at 6:35 PM.

Minutes ratified at the Directors Meeting held 2 March 2004.

Signed \_\_\_\_\_

Mike Berwick, Chair FNQ NRM Ltd.