

**FNQ NRM Ltd Directors Meeting**  
**27 August 2004, 9:00AM**  
45 Rankin St, Innisfail  
**Ratified Minutes**

**Attendance**

Bill Shannon	Industry
Ken Atkinson	Dry Tropics
Cr Ray Byrnes	Local Government
Caroline Coppo	Community/Catchment
Chris Gloor	Coastal/Marine
Troy Wyles-Whelan	Traditional Owners
Assoc Prof Peter Valentine	World Heritage

**Staff & Advisors**

Brad Dorrington	Executive Officer, FNQ NRM Ltd
Rachel Wicks	Manager Operations, FNQ NRM Ltd
Leanne Materman	Client Services Officer, FNQ NRM Ltd

**Apologies**

Cr Mike Berwick	Chair
Peter Stanton	Conservation

**Presenters/Guests**

Nigel Weston	Plan Team/Rainforest CRC
Cath De Voil	Plan Team/Rainforest CRC
Geoff Dyne	Australian Government
Michael Bradby	Queensland Government

**1. Welcome and Apologies**

The meeting was opened at 9:15 am. The Directors present agreed that Bill Shannon would Chair the meeting.

**2. Confirmation of Previous Minutes – 29 July 2004**

**Amendment:** Change *Tilapia in Irvinebank Dam* to *Tilapia in Stannery Hills Dam*.

**3. Business Arising**

**3.1 Cross Cultural Awareness Training**

Troy Wyles – Whelan is currently liaising with trainers from TAFE. Training date to be advised.

**3.2 Aboriginal Rainforest Council (ARC)**

**Resolution: The ARC to be invited to the October Board meeting to discuss potential roles and responsibilities of the proposed sub-committee prior to developing a draft MOU.**

**Action:** The Board will seek to participate in the regional agreement signing.

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**3.3 Further Business Arising**

There was no further business noted.

**4. Correspondence**

**4.1 Significant Correspondence**

**Action:** Respond to the Mulgrave Landcare and Catchment Group making the following points:

- The total number of FTEs that are assigned as facilitators
- Correction on the ratios of staff
- Comments on Motor Vehicles
- Explain that total expenditure on non on-ground activities will be articulated in the annual report

**Action:** That a letter be sent to DNR&M and Drainage Boards regarding duplication and coordination.

**4.2 Media Report**

Noted.

**5. Financial Committee Report**

**5.1 June 2004 Financial Statement**

**Resolution: That the June 2004 Financial Statement is adopted as presented.**

**5.2 Transitional Funding**

Noted

**6. Constitution Committee Report**

**6.1 Natural Capital Fund Establishment**

**Resolution: The Board of Management of Natural Capital Fund will be Cr Mike Berwick, Cr Ray Byrnes, Peter Valentine and Bill Shannon.**

**6.2 Membership Body Formation**

**Action:** A staff member and a Director will be assigned as contact persons for each potential member group.

**6.3 Affiliate Membership Program**

**Resolution: That the survey respondents are mailed a thank you letter and summary of the survey results under the signature of both the Chair and Chris Gloor.**

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**Resolution: That the survey is continued for targeted use with potential Affiliate Members.**

**Resolution: That Chris Gloor assesses the feasibility of a broader survey and designs a program including a school component for Board consideration.**

**Resolution: Pursuant to the survey results, that the Board commences development of a K-12 education program.**

A vote of thanks passed on from the Board to Chris on his work completed so far on the matter.

**7. Plan Committee Report**

**7.1 Draft NRM Plan**

**Resolution: That the draft NRM Plan is approved for public consultation.**

**Resolution: That the proposed arrangements for processing submissions are endorsed.**

**Action:** Comments on the Summary document to be received by Monday 30 August.

**7.2 Regional Investment Strategy**

**Action:** That a work plan for developing the RIS be provided for consideration at the next meeting.

**7.3 Business Plan**

**Resolution: That the Board develops a Business Plan within the next 12 months, with a view to profitability and a degree of financial independence by year end 2007.**

**7.4 Draft Aboriginal Plan**

**Action:** The Draft Aboriginal Plan to be provided to the Board and Indigenous Technical Support Group on 6 September 2004.

**7.5 Capacity Building Report**

**Resolution: That the Fenton Report will be publicly available during the Plan consultation period. Peter Valentine will draft a preface, for circulation to Directors prior to publishing.**

**8. Executive Officer's Report**

**8.1 Staff Matters**

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Report noted with the amendment that Mr John Muir has not formally accepted the Land Management Facilitator position, but has indicated he will accept.

**8.2** Consultancies

Noted that the consultancy to manage the Integrated Great Barrier Reef Catchment Water Quality Monitoring Program has been advertised, with an appointment expected in mid September.

**9. General Business**

**9.1** National Landcare Program (NLP)

**Resolution: That the process for assessing NLP projects is endorsed.**

**9.2** FNQ NRM Ltd's NLP Projects

Noted that the Company's NLP projects, including WTRIC proposal and regional branding proposal will be considered with other NLP projects.

**9.3** Annual General Meeting Preparations

**Resolution: That the AGM be held 5 November, 2004.**

**9.4** GBR Wetlands Program

**Resolution: That the Company will write to the Department of Environment and Heritage (DEH) stating that although it is unable to tender for the entire contract it is interested in taking on the program for the region.**

**9.5** Further Business

There was no further business noted.

**10. Future Activities**

**10.1** Board Meetings

**Resolution: That the next Director's meeting will be held 8 October, 2004 in Innisfail.**

**Action:** Cultural Awareness training date to be advised.

**Resolution: That the NLP Projects Teleconference is held 14 September, 2004 at 4pm.**

**Action:** Directors to receive technical assessment and recommendations prior to the teleconference.

**10.2** Regional Groups Collective Meeting

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Noted that the Executive Officer will attend this meeting 1 & 2 September in Toowoomba.

**10.3** NQRTA Conference

**Resolution: That Bill Shannon and Brad Dorrington will attend on behalf of the Board and make a presentation regarding the Plan and other matters.**

**10.4** Landcare Conference

**Resolution: That Joe Crawford (Malanda Landcare) will attend the Landcare Conference and report back at the next Director's meeting.**

**10.5** Riversymposium

**Resolution: That Chris Gloor will attend the River Symposium to represent the Company.**

**10.6** Coastal Zone Asia-Pacific Conference

**Resolution: That Chris Gloor will attend the Coastal Zone Asia-Pacific Conference on 5-9 September, following on from the Riversymposium.**

**10.7** Further Business Arising

Cr Ray Byrnes provided Directors with copies of a proposed risk management approach to BMP for agricultural industries.

**Action:** Director's to review background documents provided for discussion at the next meeting.

**11. Close**

The meeting was closed at 4:45 pm.