

## Minutes

### 1. Introduction to the Annual General Meeting

Mike Berwick welcomed delegates to the Annual General Meeting and declared the meeting officially open at 3.10pm

### 2. Traditional Owner Welcome to Country

Joann Schmider, representative from the Mamu Aboriginal Corporation welcomed everyone together to undertake the business of Terrain

### 3. Quorum Noted

Mike Berwick advised that a quorum was present. Proxies were noted and apologies recorded. Mike apologised for Carole Sweatman, Terrain CEO who could not attend due to illness.

### 4. Notice of Meeting

Keith Noble, Company Secretary read the notice of meeting

### 5. Adopt Minutes from 2009 AGM

**Motion:** That the minutes of the previous AGM (27<sup>th</sup> November 2009) were approved and ratified by Directors as a true and correct record.

**Moved:** Bill Shannon                      **Seconded:** Sherry Kaurila

**Carried Unanimously**

### 6. Receive, consider and adopt the Directors' Report and Financial Report

**Motion:** That the Director's Report and Financial Report be adopted.

**Moved:** Rob Ryan              **Seconded:** Vince Vitale

**Carried unanimously.**

**7. Director Recruitment Process:** Colleen McIntosh, Board Support Officer with Terrain spoke on behalf of The Chair of the Standing Independent Selection Panel, Ray Byrnes who was unable to attend. She advised that the SISP recommended that the members endorse the following appointments to the Board:

- Director Industry – Julia Leu
- Director Conservation – Peter Rowles

Colleen put in an apology for Julia Leu who was unable to attend the meeting

No objections raised by the Members.

**Moved:** John Ridd                      **Seconded:** Sherry Kaurila

Recommendation endorsed. Carried Unanimously

Mike thanked Paul Gregory, Director Local Government who was standing down this year for his contribution over the past three years and made a small presentation to Paul.

## 8. Other business and Questions

Mike asked if any questions from the floor, and with no questions forthcoming he declared the meeting closed at 3.30pm.

## MEMBERS FORUM

### 1. Chairs Address

Mike Berwick gave his Chairs update including a thank you and presentation to Allan Dale for his contribution to Terrain over the past five years.

### 2. CEO's Address

In the absence of the CEO Carole Sweatman due to illness, Allan Dale gave the CEO's address. Allan recalled his years in Terrain and said he was proud of the progress the organisation has made and was happy to still be involved with Terrain. Allan said he has left Terrain in very good hands with Carole as the new CEO with plenty of support from the Terrain team.

### 3. Members Address

Penny Scott introduced the Members Forum. The Members and Directors were broken up into three groups to have a discussion. All participated well and outcomes will be released to the members on the website and in the next e-newsletter.

### 4. Tricks for the Toolbox

Presentations were made by Samantha Morris from Wombat Creative in conjunction with Sarah Douglass from JCU on how to communicate with "Gen Y".

Raymond De Lai from the Herbert River Information Centre (HRIC) also gave a presentation on the regional information portal and the potential benefits to Terrain.

The forum was followed by an informal get together to celebrate the year's achievements.